

**CITY OF CUSTER CITY  
COUNCIL PROCEEDINGS- YEAR-END MEETING  
December 28<sup>th</sup>, 2012**

Mayor Gary Lipp called to order the 2012 year-end meeting of the Common Council at 12:00 p.m. Present at roll call were Councilpersons Hattervig, Heinrich, Kothe, Fischer, Herman, Attorney Chris Beesley and Assistant Attorney Carole Boos. The Pledge of Allegiance was stated.

**AGENDA**

Councilperson Heinrich moved, with a second by Councilperson Kothe, to approve the agenda. The motion unanimously carried.

**MINUTES**

Councilperson Kothe moved, with a second by Councilperson Heinrich, to approve the minutes from the December 17<sup>th</sup>, 2012 meeting. The motion unanimously carried.

**CONFLICTS OF INTEREST**

No conflicts were stated.

**RESOLUTION #12-28-12A – WRITE-OFFS**

Councilperson Fischer moved to adopt Resolution #12-28-12A, write-offs. Seconded by Councilperson Heinrich, the motion unanimously carried.

**RESOLUTION NO. 12/28/12A**

WHEREAS, Book 3, Supplemental, Chapter 9-22-4 of the South Dakota Codified Law states “every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts, the governing body may determine that an account is non-collectible, and by formal action direct that the non-collectible amount be removed from the records and disclosed on that year’s financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.”

WHEREAS, efforts have been made to collect these past due accounts receivable, and

WHEREAS, adequate time has elapsed to consider these accounts receivable delinquent and past due,

NOW THEREFORE BE IT RESOLVED that the following accounts be deemed non-collectible and removed from the records and disclosed on the 2012 Financial Report.

NAME:	ACCOUNT #:	AMOUNT:
Marnetta Bounds	201110-06	\$ 88.64
Kasey Kendrick	200365-05	\$ 61.04
Sarah Kirsch	500500-03	\$ 90.70
Dan Moore	200270-02	\$728.53
Jennifer Olson	402100-24	\$104.20
Christopher Rush	501560-05	\$ 68.58
Melissa Wright	501260-01	\$ 91.68
	TOTAL	<u>\$1233.37</u>

Signed this 28<sup>th</sup> day of December, 2012.

City of Custer City

S/Gary Lipp, Mayor

**RESOLUTION #12-28-12B – SALARY SCHEDULE**

Councilperson Heinrich moved to adopt Resolution #12-28-12B, Salary Schedule. Seconded by Councilperson Fischer, the motion carried with Councilperson Hattervig, Heinrich, Kothe, Fischer and Herman voting yes.

**RESOLUTION # 12-28-12B**

WHEREAS, the City of Custer City has previously adopted a Salary Schedule; and

WHEREAS, the Common Council of the City of Custer City has determined that an updated Salary Schedule is necessary and desirable.

NOW THEREFORE BE IT RESOLVED that the attached exhibit “A”, 2013 Salary Schedule, as though set forth in full herein, and adopted by reference to be effective January 1<sup>st</sup>, 2013. The Salary Schedule shall be adjusted annually according to the COLA percentage approved by the Common Council of the City of Custer City.

Dated this 28<sup>th</sup> day of December, 2012

City of Custer City

S/Gary Lipp, Mayor

**EMERGENCY PURCHASE – WWTP PUMPS**

Councilperson Heinrich moved to approve the quote from Dakota Pump and Control Inc for 2 hydromatic pumps for \$48,725.00 on an emergency purchase. Seconded by Councilperson Kothe, the motion carried with Councilperson Heinrich, Kothe, Fischer, Herman and Hattervig voting yes.

**INTER DEPARTMENT OPERATOR POSITION**

Councilperson Kothe moved to approve advertising for an inter-department operator position. Seconded by Councilperson Fischer, the motion unanimously carried.

## **CLAIMS**

Councilperson Herman moved, with a second by Councilperson Fischer, to approve the claims. The motion unanimously carried.

5280 Consulting, Professional Fees, \$4000.00  
A&B Welding, Supplies, \$72.80  
ALSCO, Repairs & Maintenance, \$205.79  
Aqua-Chem, Capital Improvements, \$3594.00  
Beesley Law, Professional Fees, \$2627.50  
Black Hills Power & Light, Utilities, \$3105.93  
Boos Law Office, Professional Fees, \$75.00  
Behlings, Brian, Professional Fees, \$1988.75  
Century Business Products, Supplies, \$166.02  
Crazy Horse Memorial, Appreciation Dinner, \$1057.52  
Culligan, Repairs & Maintenance, \$17.50  
Custer Car Wash, Supplies, \$20.00  
Custer Do It Best, Supplies, \$251.61  
Custer County Chronicle, Publishing, \$586.95  
Custer True Value, Supplies, \$462.35  
Dacotah Bank, TIF#2 Payment, \$6719.74  
Dacotah Bank, TIF#4 Payment, \$211.16  
Dakota Pump, Repairs & Maintenance, \$632.65  
Delta Dental, Insurance, \$432.40  
Energy Lab, Professional Fees, \$65.00  
EFTPS, Taxes, \$10886.60  
FourFront, Capital Improvements, \$5481.08  
Fennell Design, Capital Improvements, \$7954.00  
First Interstate Bank, TIF#1 Payment, \$13226.12  
First Interstate Bank, TIF#4 Payment, \$211.17  
First Interstate Bank, Supplies, \$41.45  
French Creek Supply, Supplies, \$255.54  
Frontier Photo, Clothing Allowance, \$2176.48  
G&R Controls, Capital Improvements, \$42820.00  
Hawkins, Supplies, \$5305.45  
Hespen Excavating, Repairs & Maintenance, \$636.71  
Honeywell, Repairs & Maintenance, \$586.40  
Lamar, BID Advertising, \$650.00  
Lawrence & Schiller, BID Advertising, \$3984.62  
Lynn's Dakotamart, Supplies, \$23.94  
May, Matt, Professional Fees, \$1930.00  
Newman's Signs, Supplies, \$1031.75  
Paypal, Supplies, \$144.14  
Petty Cash, Supplies, \$345.99  
Pitney Bowes, Supplies, \$39.00  
RCS Construction, Capital Improvements, \$159000.00  
Rancher's Feed & Supply, Utilities, \$1711.60  
Rapid City Telco Federal Credit Union, Supplies, \$162.26  
RD Plumbing, Capital Improvements, \$20004.85  
South Dakota One Call, Supplies, \$10.50  
S&B Motors, Repairs & Maintenance, \$174.33  
State of South Dakota, Sales Tax, \$869.38  
SD State Executive Management, Utilities, \$18.91  
SD Retirement System, \$5104.21  
Shanklin's, Clothing Allowance, \$1049.60  
SD Supplemental Retirement Plan, \$195.00  
Top Pin Archery, Professional Fees, \$1875.00  
Verizon Wireless, Utilities, \$384.56  
Vermeer, Equipment, \$24900.00  
Wright Express, Supplies, \$1248.55  
Ziolkowski, Geney, Animal Control Contract, \$651.00  
Mayor & Council, \$4200.00  
Community Development, \$9110.54

Finance Department, \$6773.89  
Public Works Department, \$5026.96  
Street Department, \$6120.10  
Parks Department, \$5003.22  
Water Department, \$3659.06  
Wastewater Department, \$6633.57  
Total Claims \$387,910.20

**EXECUTIVE SESSION**

Councilperson Fischer moved to go into and out of executive session for personnel, potential litigation and contract negotiation per SDCL 1-25-2 at 12:20 pm, with the Attorney, Assistant Attorney, Finance Officer, Public Works Director and other City Employees present. Seconded by Councilperson Kothe, the motion unanimously carried. Council came out of executive session at 12:47 pm, with no action taken.

**ADJOURNMENT**

With no further business, Councilperson Kothe moved to adjourn the meeting at 12:50 p.m. Seconded by Councilperson Herman, the motion unanimously carried.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Gary Lipp  
Mayor