

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
January 4th, 2016**

Mayor Jared Carson called to order the first meeting of the Common Council for the month of January, 2016 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Nielsen, Fischer, Herman and Schleining. The Pledge of Allegiance was stated.

AGENDA

Councilperson Fischer moved, with a second by Councilperson Nielsen, to approve the agenda. The motion unanimously carried.

MINUTES

Councilperson Heinrich moved, with a second by Councilperson Schleining, to approve the minutes from the December 21st regular council meeting, December 30th special meeting and the December 30th end of year council meeting. The motion unanimously carried.

CONFLICTS OF INTEREST

No conflicts of interest were stated.

DEPARTMENT HEAD DISCUSSION

Bob Morrison, Public Works Director, briefly discussed the source water protection presentation that took place December 30th and the demolition for the downtown building that burned.

Laurie Woodward, Finance Officer, mentioned that the upcoming audit is scheduled for March.

RESOLUTION #1-04-16A – DEPOSITORIES LISTING

Councilperson Herman moved to adopt Resolution #1-04-16A, Depositories Listing. Seconded by Councilperson Nielsen, the motion unanimously carried.

RESOLUTON # 01-04-16A

A Resolution Granting Authority to Invest Municipal Funds

WHEREAS, it has been determined by the Common Council of the City of Custer City, that it is in the best interest of the City of Custer City to invest all funds not immediately needed by the City of Custer City for day to day operations; and

WHEREAS, the State of South Dakota, Department of Legislative Audit, has determined that the authority to invest City funds is a local Council decision and must be authorized each year.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Custer City, that the Custer City Finance Officer, or designee, is hereby authorized to invest any such City funds, that are not immediately needed for the day to day operation of the City, from the following list of depositories, at the best interest rate available and for the period of time determined to be the most beneficial to the City.

First Interstate Bank, Custer, SD
Black Hills Federal Credit Union, Custer, SD
Edward Jones, Custer, SD
SD Public Funds Investment Trust, Sioux Falls, SD
Telco Federal Credit Union, Custer, SD
Highmark Federal Credit Union, Custer, SD
Dacotah Bank, Custer, SD

Dated this 4th day of January, 2016.

City of Custer

S/Mayor Jared Carson

ATTEST: Laurie Woodward, Finance Officer

RESOLUTION #1-04-16B – WAGE SCALE (COLA APPLIED)

Councilperson Nielsen moved to adopt Resolution #1-04-16B, Wage Scale (COLA applied). Seconded by Councilperson Herman, the motion unanimously carried.

Resolution #01-04-16B

WHEREAS, the City of Custer City has previously adopted an Employee Wage Scale; and
WHEREAS, updating and amending of said Employee Wage Scale is necessary; and

WHEREAS, the salary schedule shall be adjusted yearly according to the COLA percentage (3.0%) approved by the Common Council; and

WHEREAS, the Common Council of the City of Custer City has determined that the Employee Wage Scale be modified in accordance with the attached incorporated Employee Wage Scale, which is labeled exhibit %A;

NOW THEREFORE BE IT RESOLVED that the 2016 Employee Wage Scale is adopted and supersedes all previous Employee Wage Scales.

Dated this 4th day of January 2016.

CITY OF CUSTER CITY

S/Jared Carson, Mayor

ATTEST: Laurie Woodward, Finance Officer

CLOSURE OF NORTH THIRD STREET

Councilperson Heinrich moved to table the closure of North Third Street until further data can be obtained from the Custer County Sheriff's Department. Seconded by Councilperson Herman, the motion unanimously carried.

WEST DAM CONTRACT – BANNER

Councilperson Heinrich moved to approve the West Dam contract with Banner Associates, Inc for surveying/hydraulics/conceptual phase and final design phase for \$166,654.00, with the cover letter being added as part of the contract; pending City Attorney's review & approval once the cover letter has been added to the contract. Seconded by Councilperson Nielsen, the motion unanimously carried.

DESIGNATION OF OFFICIAL NEWSPAPER

Councilperson Maciejewski moved to designate the Custer County Chronicle as the City's official newspaper. Seconded by Councilperson Herman, the motion unanimously carried

DESIGNATION OF ADMINISTRATIVE OFFICIAL TO APPROVE RAFFLES

Councilperson Maciejewski moved to approve designating the Finance Officer and the Deputy Finance Officer, in the Finance Officer's absence, to approve raffle request. Seconded by Councilperson Nielsen, the motion unanimously carried.

PLANNING COMMISSION APPOINTMENT – TEMPORARY 3-MILE LIMIT MEMBER

Councilperson Herman moved to approve the Mayor's appointment of Craig Reindl to the Planning Commission as the temporary 3-mile limit member for a 1 year term. Seconded by Councilperson Heinrich, the motion unanimously carried.

FOURTH OF JULY FIREWORKS PERMIT

Councilperson Maciejewski moved to approve the contract for outdoor display of fireworks for the Custer Volunteer Fire Department's Fourth of July fireworks display at Pageant Hill. Seconded by Councilperson Schleining, the motion unanimously carried.

CHAMBER LEASE AGREEMENT

Councilperson Herman moved to approve the 2016 Chamber of Commerce lease agreement for \$360 per month. Seconded by Councilperson Maciejewski, the motion unanimously carried.

ANNUAL WAGE LISTING

Councilperson Herman moved to approve the Annual Wage Listing as presented. Seconded by Councilperson Maciejewski, the motion unanimously carried.

Scott Kellogg	\$26.81	Tim Wollaston	\$20.98	Jeri Hewitt	\$20.27
Gaile Walker	\$20.27	Bill McClellan	\$23.06	John Dumire	\$20.88
Julie Harley	\$16.12	John Christie	\$15.61	David Warfel	\$14.15
Lisa Trana	\$17.90	Lynnette Merritt	\$18.37	Kim Conwell	\$16.07
Sydney Gramkow	\$10.30				

Salaried positions:

Bob Morrison	\$72,481.24		
Laurie Woodward	\$61,604.66		
Mayor	\$1,400 monthly		
Councilpersons	\$500 monthly	Planning Commission members	\$50 per meeting

CLAIMS

Councilperson Herman moved, with a second by Councilperson Fischer, to approve the following claims. The motion carried unanimously.

2015 Claims

- Chronicle, Publishing, \$510.57
- Gunderson, Palmer, Nelson & Ashmore, Professional Fees, \$175.00
- SD Executive Management Finance Office, Utilities, \$29.05
- SD One Call, Supplies, \$57.75
- Total 2015 Claims, \$772.37

2016 Claims

American Public Works Association, Dues, \$310.00
Battle Mountain Humane Society, Animal Control Contract, \$800.00
CAN Surety, Insurance, \$50.00
Chronicle, Publishing, \$510.00
Custer County Treasurer, Law Enforcement Contract, \$80000.00
Dakotacare, Insurance, \$10214.78
Dakota Pump Inc, Supplies, \$388.25
Honeywell, Repair & Maintenance, \$6792.46
Tyler Technologies, Repair & Maintenance, \$13645.21
US Postal Service, Supplies, \$225.00
Total 2016 Claims, \$112,935.70

COMMITTEE REPORTS

Various committee reports were given.

EXECUTIVE SESSION

Councilperson Schleining moved to go into and out of executive session for personnel per SDCL 1-25-2(1-4) at 6:30 pm, with the Attorney, Public Works Director and Finance Officer present. Seconded by Councilperson Herman, the motion unanimously carried. Council came out of executive session at 6:45 pm, with no action taken.

PLANNING/PUBLIC WORK TECHNICIAN WAGE

Councilperson Fischer moved to approve a temporary wage increase for the Planning/Public Work Technician, Kim Conwell, to \$18.48 per hour effective January 5, 2016. Seconded by Councilperson Herman, the motion unanimously carried.

NEW HIRE

Councilperson Herman moved to table the new hires until the January 19th council meeting. Seconded by Councilperson Fischer, the motion unanimously carried.

ADJOURNMENT

With no further business, Councilperson Nielsen moved to adjourn the meeting at 6:46 p.m. Seconded by Councilperson Herman, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Jared Carson
Mayor