

**CITY OF CUSTER CITY  
COUNCIL PROCEEDINGS- REGULAR SESSION  
January 5<sup>th</sup>, 2015**

Mayor Gary Lipp called to order the first meeting of the Common Council for the month of January, 2015 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Kothe, Fischer, Herman and Schleining. The Pledge of Allegiance was stated.

**AGENDA**

Councilperson Fischer moved, with a second by Councilperson Maciejewski, to approve the agenda. The motion unanimously carried.

**MINUTES**

Councilperson Maciejewski moved, with a second by Councilperson Schleining, to approve the minutes from the December 30th end of year council meeting. The motion unanimously carried.

**CONFLICTS OF INTEREST**

No conflicts of interest were stated.

**DEPARTMENT HEAD DISCUSSION**

Bob Morrison, Public Works Director, was absent.

Laurie Woodward, Finance Officer, gave Council an update on the end of year process, upcoming audit and meeting dates.

**SECOND READING – ORDINANCE #758 – PLANNING COMMISSION COMPOSITION**

Councilperson Schleining moved to adopt Ordinance #758, Planning Commission Composition. Seconded by Councilperson Heinrich, the motion carried with Councilperson Maciejewski, Heinrich, Kothe, Fischer, Herman and Schleining voting yes.

**SECOND READING – ORDINANCE #759 – ADMINISTRATION AND PERSONNEL**

Councilperson Maciejewski moved to adopt Ordinance #759, Administration and Personnel. Seconded by Councilperson Kothe, the motion carried with Councilperson Heinrich, Kothe, Fischer, Herman, Schleining and Maciejewski voting yes.

**SECOND READING – ORDINANCE #761 - VARIANCE FEE**

Councilperson Fischer moved to adopt Ordinance #761, Variance Fee. Seconded by Councilperson Maciejewski, the motion carried with Councilperson Kothe, Fischer, Herman, Schleining, Maciejewski and Heinrich voting yes.

**RESOLUTION #1-05-15A – QUIT CLAIM DEED (CUSTER SCHOOL DISTRICT)**

Councilperson Herman moved to adopt Resolution #1-05-15A, Quit Claim Deed (Custer School District). Seconded by Councilperson Heinrich, the motion carried with Councilperson Fischer, Herman, Schleining, Maciejewski, Heinrich and Kothe voting yes.

**RESOLUTION NO.1-05-15A**

WHEREAS, Custer School District No. 16-1 has been using and maintaining Lot Three of Homestead Addition Phase II;

WHEREAS, a quit claim deed from the City of Custer City would grant the Custer School District ownership of such lot described in attached exhibit %A+, incorporated herein by this reference as though set forth in full;

WHEREAS, it appears to the satisfaction of the Council that said quit claim deed is in the best interest of the community;

NOW THEREFORE, it is resolved that the Common Council hereby authorizes execution of the attached quit claim deed, exhibit %A+, from the City of Custer City, and authorizes the Mayor to execute said quit claim deed.

Dated this 5th day of January, 2015.

S/Gary Lipp, Mayor

ATTEST: Laurie Woodward, Finance Officer

**RESOLUTION #1-05-15B – WAGE SCALE (COLA APPLIED)**

Councilperson Herman moved to adopt Resolution #1-05-15B, Wage Scale (COLA Applies). Seconded by Councilperson Maciejewski, the motion carried with Councilperson Herman, Schleining, Maciejewski, Heinrich, Kothe and Fischer voting yes.

**Resolution #01-05-15B**

WHEREAS, the City of Custer City has previously adopted an Employee Wage Scale;  
and

WHEREAS, updating and amending of said Employee Wage

Scale is necessary; and

WHEREAS, the salary schedule shall be adjusted yearly according to the COLA percentage (3.0%) approved by the Common Council; and

WHEREAS, the Common Council of the City of Custer City has determined that the Employee Wage Scale be modified in accordance with the attached incorporated Employee Wage Scale, which is labeled exhibit %A;

NOW THEREFORE BE IT RESOLVED that the 2015 Employee Wage Scale is adopted and supersedes all previous Employee Wage Scales.

Dated this 5<sup>th</sup> day of January 2015.

City of Custer City

S/Gary Lipp, Mayor

ATTEST: Laurie Woodward, Finance Officer

**RESOLUTION #1-05-15C – DEPOSITORIES LISTING**

Councilperson Schleining moved to adopt Resolution #1-05-15C, Depositories Listing. Seconded by Councilperson Heinrich, the motion carried with Councilperson Schleining, Maciejewski, Heinrich, Kothe, Fischer and Herman voting yes.

**RESOLUTION # 01-05-15C**

**A Resolution Granting Authority to Invest Municipal Funds**

WHEREAS, it has been determined by the Common Council of the City of Custer City, that it is in the best interest of the City of Custer City to invest all funds not immediately needed by the City of Custer City for day to day operations; and

WHEREAS, the State of South Dakota, Department of Legislative Audit, has determined that the authority to invest City funds is a local Council decision and must be authorized each year.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Custer City, that the Custer City Finance Officer, or designee, is hereby authorized to invest any such City funds, that are not immediately needed for the day to day operation of the City, from the following list of depositories, at the best interest rate available and for the period of time determined to be the most beneficial to the City.

First Interstate Bank, Custer, SD

Black Hills Federal Credit Union, Custer, SD

Edward Jones, Custer, SD

SD Public Funds Investment Trust, Sioux Falls, SD

Telco Federal Credit Union, Custer, SD

Highmark Federal Credit Union, Custer, SD

Dacotah Bank, Custer, SD

Dated this 5<sup>th</sup> day of January, 2015.

City of Custer City

S/Gary Lipp, Mayor

Attest: Laurie Woodward, Finance Officer

**DESIGNATION OF OFFICIAL NEWSPAPER**

Councilperson Schleining moved to designate the Custer County Chronicle as the City's official newspaper. Seconded by Councilperson Fischer, the motion unanimously carried

**DESIGNATION OF ADMINISTRATIVE OFFICIAL TO APPROVE RAFFLES**

Councilperson Heinrich moved to approve designating the Finance Officer and the Deputy Finance Officer, in the Finance Officer's absence, to approve raffle request. Seconded by Councilperson Maciejewski, the motion unanimously carried.

**PLANNING COMMISSION APPOINTMENT – TEMPORARY 3-MILE LIMIT MEMBER**

Councilperson Herman moved to approve the Mayor's appointment of Andy Kelford to the Planning Commission as the temporary 3-mile limit member for a 1 year term. Seconded by Councilperson Kothe, the motion carried with Councilperson Maciejewski, Heinrich, Kothe, Fischer and Herman voting yes. Councilperson Schleining abstained from voting.

**CUSTER CRUISIN COMMITTEE APPOINTMENT**

Council tabled the Custer Cruisin Committee appointment until the next meeting.

**CHIP SEAL DOLLARS BUDGETED**

Council discussed the yearly chip seal project and the option of putting the 2015 budgeted money towards another project. Council agreed to proceed with the chip seal project for 2015 as it was budgeted.

**REQUEST FOR PROPOSALS FOR GENERAL ENGINEERING**

Council acknowledged and supported the Public Works Director requesting proposals for general engineering.

**SD PUBLIC ASSURANCE ALLIANCE CONTRACT**

Councilperson Maciejewski moved to table the SD Public Assurance Alliance contract until the next meeting. Seconded by Councilperson Heinrich, the motion unanimously carried.

**SHERIFF'S MONTHLY REPORT**

Councilperson Fischer moved to acknowledge the Sheriff's monthly reports for December 2014. Seconded by Councilperson Herman, the motion unanimously carried.

**CLAIMS**

Councilperson Herman moved, with a second by Councilperson Fischer, to approve the following claims. The motion carried unanimously.

- Battle Mountain Humane Society, Animal Control Contract, \$800.00
- Beck Motors, Vehicles, \$76443.00
- Custer Ministerial Alliance, Subsidy, \$1000.00
- Chronicle, Publishing, \$695.00
- Custer County Treasurer, Law Enforcement Contract, \$86705.50
- Dakotacare, Insurance, \$10313.43
- Delta Dental, Insurance, \$481.00
- First Interstate Bank, Supplies, \$77.70
- Frontier Photo, Supplies, \$48.48
- Itron, Supplies, \$703.19
- Kellogg, Scott, Reimbursement, \$70.00
- Paypal, Supplies, \$216.52
- SD Association of Code Enforcement, Dues, \$40.00
- SD Building Officials Association, Dues, \$55.00
- SD DENR, Dues, \$108.00
- SD DENR, Permit Fees, \$1500.00
- State of SD, Sales Tax, \$901.93
- SD Governmental Finance Officer Association, Dues, \$70.00
- SD Human Resources Association, Dues, \$50.00
- SD Municipal League, Dues, \$1743.87
- SD Municipal Streets Association, Dues, \$35.00
- SD Work Comp, Renewal, \$14582.00
- SD Water & Wastewater Association, Dues, \$60.00
- Tyler Technologies, Repair & Maintenance, \$13033.09
- US Postal Service, Supplies, \$220.00
- YMCA, Dues, \$85.00
- Total Claims, \$210,037.71

**COMMITTEE REPORTS**

Various committee reports were given.

**EXECUTIVE SESSION**

Councilperson Herman moved to go into and out of executive session for personnel, proposed litigation and contract negotiation per SDCL 1-25-2 at 6:09 pm, with the Attorney and Finance Officer present. Seconded by Councilperson Fischer, the motion unanimously carried. Council came out of executive session at 6:19 pm, with no action taken.

**EMPLOYEE STEP INCREASE**

Councilperson Herman moved to approve the step increase for Tim Wollaston to Step 7 at \$19.78 effective December 25<sup>th</sup>, 2014. Seconded by Councilperson Maciejewski, the motion unanimously carried.

**ANNUAL WAGE LISTING**

Councilperson Fischer moved to approve the Annual Wage Listing as presented. Seconded by Councilperson Kothe, the motion unanimously carried.

Scott Kellogg	\$26.03	Tim Wollaston	\$20.37	Jeri Hewitt	\$19.11
Gaile Walker	\$19.11	Bill McClellan	\$22.38	John Dumire	\$19.68
Julie Harley	\$15.15	John Christie	\$14.71	John Cotner	\$14.26
Lisa Trana	\$16.87	Lynnette Merritt	\$17.84	Kim Conwell	\$15.60

Salaried positions: (\$17.00 temporarily)  
Bob Morrison \$70,370.53  
Laurie Woodward \$58,068.33  
Mayor \$1,400 monthly Councilpersons \$500 monthly

**ADJOURNMENT**

With no further business, Councilperson Kothe moved to adjourn the meeting at 6:21 p.m.  
Seconded by Councilperson Heinrich, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Gary Lipp  
Mayor